



# Salida Union School District

SALIDA ELEMENTARY SCHOOL

4519 Finney Road • Salida CA 95368

Telephone: 209-545-9394 • Fax: 209-545-3711

## AFTERSCHOOL PROGRAM

### *Student/Parent Guidelines 2024-2025*

#### **Salida Elementary School – Victory Center**

**Bianca Mataka - Cell (209) 661-3765**

**aspsessup@salida.k12.ca.us**

**Schedule:** Our ASP program is designed as an educational and enrichment program that is an extension of the regular school day for TK-5<sup>th</sup> grade students. We operate every day school is in session and begin immediately following dismissal at 2:10pm (1:35pm early dismissal days) until 6:00pm. Each child enrolled will have a designated hour for academics and homework support, be provided with a snack, and participate in enriching recreational activities such as: science, physical education, arts & crafts, developmental and or social practices, as well as extended study hall if needed, on an individual basis.

**Enrollment:** All interested families must fully complete and submit the following application and adhere to the program policies to guarantee enrollment. Registration in the program is on a priority basis with priority given to students who are foster youth, homeless youth, students who receive free or reduced lunch based on family income, and students who are designated as English Language learners. \*\*Any applications received after program is at capacity, will be placed on a waitlist. The After School Program Supervisor will contact parents or guardians when space for their student becomes available.

**Attendance:** To receive continued funding for the ASES Grant — After School Program, elementary school students (grades K-5) must maintain an 85% attendance record. To ensure we meet this attendance requirement, all elementary program enrollees must commit to attending the program every day for a minimum of 15 hours a week.

**Program Fee:** There is no fee for the After School Program for the 2024-2025 School Year! However, all students attending must commit to a minimum of 15 hours per week or 3 hours per day.

**Check In/Out:** Students enrolled in elementary programs must check in daily. \*Even if leaving campus for early release parents will be expected to come to the program to sign their child/ children out of the After School Program. If a student is absent from school for any reason they may not attend the after school program or check in late. Students who do not meet the daily attendance requirement will be subject for dismissal. Students picked up after 6:00 pm will be charged \$1.00 per minute per student.

**Cell Phone Policy:** Cell phones are not to be turned on or visible during after school program hours. The use of cell phones is strictly forbidden on campus until students are signed out. Cell phones may be confiscated and a parent will have to provide a signature in order to pick it up from the ASP Supervisor. If a parent or guardian needs to reach a student during after school program hours, please contact the ASP Supervisor at (209) 661-3765.

This ASP complies with all federal statutes relating to nondiscrimination, including (a) Title VI of the Civil Rights Act of 1964 (45 USC) sections 2000d through 2000d-4) prohibiting discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972 (20 USC sections 1681-1683) prohibiting discrimination on the basis sex; Section 504 of the Rehabilitation Act of 1973 (20 USC Section 794) prohibiting discrimination on the basis of handicap; and the Age Discrimination Act (42 USC Section 6101, et seq.) prohibiting discrimination on the basis of age.



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**Emergency:** In case of a national or local emergency that affects the operation of the After School Program, parents will be contacted by the District Emergency Hotline via ParentSquare followed by a phone call to the primary contacts phone.

**Concerns:** Parents/Guardians who have concerns related to their children's participation at the After School Program should contact the Site Supervisor. Parents/Guardians who do not feel their concerns have been satisfactorily addressed should contact the site principal.

**Behavior & Discipline:** All school rules will be enforced during ASP hours. To address behavioral issues, consequences may be assigned to a student, including suspension or removal from the After School Program.

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Parent Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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